**MEETING Minutes**

Fayette County Local Emergency Planning Committee

Executive Committee Meeting

Friday, June 2nd, 2023

1:30 PM EST

1. Welcome

**Called to order 1:33pm by Rick Parks**

1. Approval of April Executive Committee Meeting Minutes

**Motion to approve by John Bobel. Second by Rob Larkin. Approved by voice.**

1. Treasurer’s Report – Ralph McCracken

**Grant Fund Balance: $1,605.40**

**Discretionary Fund Balance: $3,591.53**

**Ralph MacCracken gave the update. No activity in the month of May. Grant amount is going to be $7,549.50. Rick mentioned we need to discuss the process in which we allocate the funds.**

**Motion to approve by John Bobel. Second by Rob Larkin. Approved by voice.**

1. Public Information Update – John Bobel

**PIO update by John Bobel. No change since last meeting. There are two emergency kits that can be provided to agencies. John is waiting for the debit card to be able to make 10 more per last meeting. John is waiting on the budget discussion to decide what will be bought for educational materials for the fire prevention festival and other following activities.**

1. New Business
   1. Fayette County Environmental Clean Up schedule

**Fall Hall is October 21st 2023.**

**River Clean Up is June 17th 2023**

* 1. Budget Prep June 30th Deadline

**Budget with Left over grant Money and new Grant Money: $9,154.90**

**Grant Fund Total: $ 9,154.90**

* **$ 1,000.00 (Legal Ad Fee, Zoom, Serif)**
* **$ 1,500 (LEPC EHS Planner Laptop)**
* **$ 4,000 (Education Materials)**
* **$ 2,200 (11 Emergency Kits)**

**Total Left Over: $ 454.90**

* 1. Tier II Reporting Certification Letters

**Done and approved by State.**

* 1. Family Emergency Kits

**Per budget discussion there will be 11 more emergency kits created after grant money is received.**

* 1. Debit Card for LEPC

**Ralph and Rick went to chase bank last week. Ralph is trying to get additional information on the type of account for the debit cards. Waiting on additional information.**

1. Good of the Order

* **June 13th National Fork Lift Safety Day. Clark Materials is having an event with a Forklift Rodeo.**
* **John Bobel is officially retiring from LFUCG DEM on July 30th. However will be affiliated with KYEM as an on call PIO. John will continue serving as a PIO to the Ex. Committee.**
* **Rob Larkin is retiring in January 2023 and his replacement will be Chief Trailer.**
* **Bradley is filling out forms and working towards the 501c.3 paperwork and will have more information for meeting in August.**

1. Adjournment

**Motion to adjourn by John Bobel. Second by Rob Larkin.**

**Meeting adjourned 2:08pm**